# Shortcut – Memorizing Transactions and Forms

Do you enter the same transaction every month-Memorize It!  Here are [instructions from Intuit](http://support.quickbooks.intuit.com/support/Pages/InProductHelp/Core/QB2K6/accounts_n/transactions_n/common_memorize.html) on how to memorize various transactions, like invoices, bills, checks, journal entries, etc. You can set the memorized transaction frequency (daily, weekly, monthly, etc.) and tell the program how many entries to make and specify the next posting date.