

Tax Year \_\_\_\_\_  
**Record Saver**

**INCOME & DEPENDENTS**

DIVIDENDS (Bring 1099s)			
Corp. Name	Amount	Corp. Name	Amount

INTEREST (Bring 1099s)			
Rec'd From	Amount	Rec'd From	Amount

RENTAL PROPERTY	
	Amount
Gross Income	
<b>Expenses</b>	
Advertising	
Auto - Travel	
Cleaning & Maint	
Supplies	
Equip Rental	
Yard Work/Snow Removal	
Commissions	
Insurance	
Interest	
Legal & Acctg.	
Office Supplies	
Repairs = R Improvements = I	
Carpentry	
Decorating/Painting	
Electrical	
Plumbing	
Roofing	
Furnace, A/C	
Taxes	
Utilities	
Heat	
Water	
Electricity	
Telephone	
Bring documents for the purchase or sale of fixtures	

OTHER INCOME			
Type of Income	Amount	Type of Income	Amount
Alimony		Tips	
Pensions & Annuities		Prizes & Awards	
Royalties		Hobby	
Estates & Trusts (Bring K-1s)		Scholarships & Fellowships	
Jury Duty		State Tax Refund	
Social Security		S Corporations (Bring K-1s)	
Unemployment Compensation		Misc.	
Partnerships (Bring K-1s)		Gambling	

GAINS & LOSSES FROM SALE OF PROPERTY (Bring Purchase and Sales Documents)				
Description	Date Bought	Date Sold	Sales Price	Cost

DEPENDENTS					
Name	Social Security #	Birthdate	If over 18, Student?	Relationship	# Months lived w/ You

List amounts for each item and keep receipts or canceled checks      Retain these records.

Name Phone

Address

City/State/Zip Due Date

Taxpayer's Social Security Number Spouse's Social Security Number

**DEDUCTIONS & CREDITS**

ADJUSTMENTS	TAXES	CONTRIBUTIONS	MISCELLANEOUS DEDUCTIONS
Traditional IRA Contribution	St. Income Tax Bal. Pd.	(/) Canceled Check or Receipt	Dues & Subscriptions
Roth IRA Contribution	State Quartely Estimate	Amount    Check    Receipt	Education
Self Employed Health Ins.	1st    2nd    3rd    4th	Church	Job Seeking Expenses
Keogh, SEP, and SIMPLE		Heart	Uniforms
Forfeited Interest	Local Income Tax	Cancer	Business Entertainment
Alimony Paid	Personal Property - State	United Fund	Vehicle Expense
Moving Expenses	Personal Property - City	Others	Tolls & Local Transp.
MSA	Real Estate - State		Legal & Accounting
	Real Estate - City		Custodial Fees
<b>FEDERAL TAXES</b>	Other		Investment & Tax Advice
Fed. Income Tax Bal. Pd.		Contributions Other than Cash. Receipts and Records Required	Safe Deposit Box
Federal Quartely Estimate		Clothing	Hobby Losses
1st    2nd    3rd    4th		Furniture	Impairment Related Work Exps
	<b>INTEREST</b>	Transportation	Amortizable Bond Premium
<b>MEDICAL</b>	Home Mortgage to Financial Institution		Gambling Losses
Drugs & Medicines	Home Mortgage to Individuals (Bring name, address, and SS# of Individual)	<b>CASUALTY LOSSES</b>	Other
Medical Insurance Premiums	Deductible Points	(Fire, Lightning, Wind, Water, Car Accidents & Theft)	
Doctors, Dentists, Etc.	Investment Interest		<b>EDUCATION CREDITS</b>
Hospitals, Clinics, Etc.	Student Loan Interest		(Bring 1098-T)
Hearing Aids & Batteries			Tuition Paid
Glasses & Contact Lenses			
Other			
Reimbursement			
Transportation, Parking			

<b>CHILD &amp; DEPENDENT CARE</b>			
Provider's Name	Address	I.D.#	Amt. Paid